
Report To:	Education & Lifelong Learning Committee	Date:	12 May 2009
Report By:	Corporate Director Education & Social Care	Report No:	EDUC/46/09/IF
Contact Officer:	Ian Fraser	Contact No:	01475 712761
Subject:	Priorities for Admission when transferring from Primary School to Secondary School		

1.0 PURPOSE

- 1.1 The purpose of this report is to inform the Education & Lifelong Learning Committee of a change in the policy on giving priorities for admission when transferring from primary school to secondary school and to ask for permission to consult on this matter.

2.0 SUMMARY

- 2.1 Currently, there are two processes which allow the priority of transfer from a primary school to a secondary school. The process of associated primary schools transferring to a secondary school is well understood. The Council has also put in place delineated areas which means that all young people attending a delineated area will be able to attend the two secondary schools, denominational and non-denominational, which service that area.
- 2.2 It is suggested that a priority system be put in place which allows those who live in a delineated area to be given priority if they are in an associated primary school. This is easier to understand and will give parents who live in certain areas a guarantee of transfer to their local associated secondary school.

3.0 RECOMMENDATION

- 3.1 It is recommended that the Education & Lifelong Learning Committee issue the appended paper to parent councils as a consultation document and ask the Corporate Director of Education & Social Care to submit a report to the Committee in August 2009 which gives the results of the consultation.

Ian Fraser
Corporate Director Education & Social Care

THIS IS A CONSULTATIVE DOCUMENT



**PRIORITIES FOR ADMISSION WHEN TRANSFERRING FROM
PRIMARY SCHOOL TO SECONDARY SCHOOL**

**REPORT BY THE CORPORATE DIRECTOR:
EDUCATION AND SOCIAL CARE**

**This document has been issued by the Education and Lifelong Learning
Committee of Inverclyde Council for Consultation in terms of the education
(Publication and consultation etc) (Scotland) Regulations 1981 (as amended)**

INVERCLYDE COUNCIL EDUCATION SERVICES

Inverclyde Council wish to consult on a change in the procedure of priority from primary to secondary schools.

1.0 INTRODUCTION

1.1 To make the transition from primary to secondary school as smooth as possible there is a structured liaison between each secondary school and associated primary schools. Working together, primary and secondary schools have developed transitions schemes which aim to ensure that pupils and their parents are well informed about the organisation and curriculum of the secondary school of their choice.

2.0 BACKGROUND

2.1 The Council has also agreed delineated areas for secondary schools. Priority for admission is given to pupils living within the delineated area.

2.2 Parents have the right to make a placing request to a school of their choice. The placing requests are not given priority in comparison to those in the associated schools and those in the delineated area.

3.0 PROPOSALS

3.1 In certain situations and given the readjustment of the size and position of secondary schools in Inverclyde this can cause there to be situations where there is no clear priority for admission to certain schools and the consequent ballot which has to be undertaken. It is suggested that there are four clear priorities for admission. Places would be allocated to children falling within the first priority, then to children falling within the second priority and so on. The views of parents and parent councils are requested on these:

1. The first priority would be children who live within the delineated area and who are transferring from an associated primary school. These children live in the area and attend the associated school. These children would have first priority for transfer.
2. A second priority would be for children who do not live within the delineated area but who are in the associated primary school as a result of a successful placing request. This placing request would have been granted before the date of delineation of the school. There is no requirement to submit a further placing request to the secondary school. These children would have the second priority for transfer.
3. A third priority would be children who live within the delineated area but who are attending a primary school other than the associated primary school. These children would have the third priority for transfer.
4. A fourth priority for transfer would be placing requests and placing requests will be processed in accordance with existing Council policy. A priority in placing requests would be given to the presence of siblings in attendance at the secondary school of choice. Another priority is for those children who are defined by the Children (Scotland) Act as children in need and a third case would be those who have needs

identified including medical grounds, supported by a medical specialist and a fourth priority would be those children who live within the Inverclyde area.

- 3.2 When granting placing requests other factors may be taken into account including single parent families where, for example, proximity to the school and the parents place of work would be advantageous for the care and wellbeing of the child, the distance between home and school and the suitability of particular teaching methods to the child's needs.

4.0 CONSULTATION

- 4.1 Responses should be sent to:

Education Consultation
Education Services
William Street
Greenock
PA15 1HU

Before Friday 26 June 2009. Written responses can be from individuals or from groups. Responses can also be sent by email to:

educationconsultation.ho@inverclydeschools.org.uk

All responses should include the name and address of the sender.

- 5.2 The consultation document will be sent to:

- (i) All elected members and to members of the Education and Lifelong Learning Committee
- (ii) All parents/carers of all children attending Inverclyde schools and centres
- (iii) All members of staff in these schools and centres
- (iv) All Parent Council members
- (v) Representatives of the appropriate trade unions
- (vi) Inverclyde Council Website